



**RABINDRA BHARATI UNIVERSITY**  
**Emerald Bower Campus: 56 A B.T. Road, Kolkata-700050**

Fax: (91)(033)2556-8079 Website : [www.rbu.ac.in](http://www.rbu.ac.in) e-mail: [registrar@rbu.ac.in](mailto:registrar@rbu.ac.in)

Ref. No. Estt./ 9134/2025

Date : July 22, 2025

To  
Dr. Kiran Sankar Chakraborty  
151, Haridevpur Road,  
Flat No.202, Anupama Apartments,  
Kolkata - 700 082  
Phone No.9971243842  
Email: [chakrabortyks123@gmail.com](mailto:chakrabortyks123@gmail.com).

**Sub : Offer of appointment to the post of Director, Centre for Distance and Online Education (CDOE), RBU.**

Sir,

In terms of the approval of Executive Council of this University on the recommendation of the Selection Committee, you are hereby offered the post of Director, Centre for Distance and Online Education (CDOE), Rabindra Bharati University [Purely on Contractual Basis for 1(one) year, which may be renewed subject to satisfactory performance]. Kindly note that, your service-contract may be terminated by the authority of the University in case your service becomes unsatisfactory. In addition to the statutorily defined duties, you have to perform the tasks assigned to you by the competent authority in the university from time to time.

The post carries consolidated pay of Rs. 1,44,200/- p.m.

This offer will remain valid for 45 days from the date of issuance of this letter and will take effect from the date you join the post within the given time-limit. You have to submit formal release order and the last pay certificate (LPC) from your present employer at the time of joining, if presently engaged.

By Order

*Srabi*  
22/7/25

(Dr. Srabani Pal)  
Registrar (Acting)

**Copy to :**

1. Professor Ashis Kumar Das – With a request to hand over the charge of Director,CDOE to Dr. Kiran Sankar Chakraborty on his joining to the post.
2. Dean, Faculty of Arts/Fine Arts/Visual Arts
3. All Academic and Administrative Heads
4. Finance Officer (Acting)
5. Joint Registrar (Exam)
6. Secretary to V.C.
7. Establishment Section
8. Personal File.

To  
The Registrar  
Rabindra Bharati University  
Kolkata-700050

Sub: Joining Letter

Madam/Sir

In pursuance with your letter Offer of Appointment vide Ref No.Estt./9134/2025 dated 22.07.2025, I do hereby join in the post of Director, Centre for Distance and Online Education, Rabindra Bharati University, Kolkata today i.e. 28th July 2025(Forenoon) in the office of the Registrar, RBU.

This is submitted for your kind perusal and doing the needful.

With regards,

*Kiran Sankar Chakraborty*

Kiran Sankar Chakraborty  
chakrabortyks123@gmail.com  
9971243842

Date: 28-07-2025

*Joining accepted.*

*Apul*  
*28/7/25*

*FO (Acad) / It. Reg. (Exam) / , AR (Admin) / Deputy Regr. (CDOE) / Director (CDOE)*

*N. a pl.*

*Apul*  
*28/7/25*