



RABINDRA BHARATI UNIVERSITY
Centre for Distance and Online Education

Rabindra Bhawan, EE- 9 & 10, Sector – II, Salt Lake City, Kolkata - 700091
Phone : (033) 2358 4014/4016/4018, E-Mail : director.cdoe@rbu.ac.in, Website:
www.rbucdoe.ac.in

The proceedings of the 14th Meeting of the CIQA under RBU, CDOE held on 30/06/2025

The following members were present:

1. Justice Subhro Kamal Mukherjee (Retired), Hon'ble Vice Chancellor, Rabindra Bharati University, Chairman
2. Prof. Subha sankar Sarkar, Ex Vice Chancellor, Netaji Subhas Open University, External Member
3. Professor Susnato Das, (Dean, Faculty of Arts)
4. Professor Nupur Ganguly, (Dean, Faculty of Fine Arts)
5. Professor Srabani Pal, Registrar (Acting)
6. Professor Bankim Mondal Head of the Department, Political Science
7. Professor. Ashis Kumar Das, Director, Member Secretary
8. Prof. Hitendra kumar Patel, Coordinator, IQAC
9. Rajasree Ghosh, Head of the Department, Rabindra Sangeet
10. Dr. Arindam Mridha, Head of the Department, English
11. Sri Arnab Bandopadhyay (Joint Registrar, Examination)
12. Sri Ujjwol Kumar Basumata (Development Officer)
13. Dr. Pradipto Kundu, Finance Officer (Acting)
14. Sri. Kousik Bhattacharya (Assistant Registrar, Examinations RBU, CDOE)

The members present at the meeting deliberated on the following agenda wise resolved that:

Agenda Item No.1.

Confirmation of the proceedings of the 13th CIQA meetings held on 30.09.2024

Resolutions

The committee has given confirmation of the proceedings of the 13th CIQA meeting

Agenda Item No.2.

To consider the draft of the prospectus of the academic session 2025-2026 under RBU, CDOE

Resolutions

The Committee considered the draft of the prospectus of the academic session 2025-2026 under RBU, CDOE, after necessary inclusion of recent Photo and Signature (size 10 kb to 200 kb) in JPEG format at the time of admission through online. The photo must have a plain white background with face being 75% of the photo and face must be forwarded with eyes open and a neutral facial expression.

Arindam Mridha
20.06.25

Arindam Mridha
1.25

Nupur Ganguly
3.7.2025
Rajiv Kumar



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Agenda Item No.3.

To consider a proposal for establishment of the Learner Support Centres at the Barabazar Bikaram Tudu Memorial College, Purulia, Gangadharpur Mahavidya Mandir, Howrah, Bijoy Narayan Mahavidyalaya, Hooghly under RBU, CDOE.

Resolutions

The committee members reviewed the reports of the Inspection committee of the Study Centre and decided that, the given below Learner Support Centres (LSC) along with Programmes (Subjects) and their LSC code, are opened under RBU, CDOE from the academic session 2025-2026.

LSC Code	College Name with Address	Approved Programmes
LSC-71	Gangadharpur Mahavidyamandir P.O. – Gangadharpur, Dist. – Howrah, PIN – 711302 Ph : 033 26790052 / 8336855713	M.A. in Bengali, English, Education, Sanskrit, History, Political Science
LSC-72	Barabazar Bakram Tudu Memorial College Barabazar, Barabhum, Dist – Purulia, PIN – 723127 Ph : 9679437600	M.A. in Bengali, English, Education, Sanskrit, History, Political Science
LSC-73	Bejoy Narayan Mahavidyalaya P.O. – Itachuna, Dist. Hooghly, PIN – 712147 Ph: 03213-272275	M.A. in Bengali, English, Sanskrit, History, Political Science

It is also decided in the meeting that, the Examination Centre for the students/learners of the above new LSCs to be decided by the RBU, CDOE, with intimation to the concerned LSC positively.

Agenda Item No.4.

To consider a proposal for taking decision to make placement Cell under the RBU, CDOE

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Resolutions

The members are recommended to place the proposal for taking decision to make placement Cell under the RBU, CDOE to the Executive Council of the University

Agenda Item No.5.

To consider a proposal received from Vice Principal, Vivekananda College, Madhyamgram, North 24 Pargans to introduce two new Programmes, M.A. in Political Science and English in LSC-43 (Vivekananda College)

Resolutions

The Committee accepted the proposal of the Vice Principal of the Vivekananda College, Madhyamgram, North 24 Pargans to introduce two new Programmes, M.A. in Political Science and English in LSC-43 (Vivekananda College) from the academic session 2025-2026

Agenda Item No.6.

To consider a proposal received from the Principal, Seraampore Girls' College, Seraampore Hooghly, to introduce two new Programmes, M.A. in Political Science in LSC-42 (Seraampore Girls' College)

Resolutions

The Committee accepted the proposal of the Principal, Seraampore Girls' College, Seraampore Hooghly, to introduce one new Programme, M.A. in Political Science in LSC-42 (Seraampore Girls' College) from the academic session 2025-2026

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Agenda Item No.7.

To consider a proposal received from the Principal of Ramsaday College, Amta, Howrah to withdraw one programme, M.A. in Environmental Studies from LSC-60, Ramsaday College, Amta, Howrah under RBU CDOE.

Resolutions

The Committee considered the proposal received from the Principal of Ramsaday College, Amta, Howrah to withdraw one programme, M.A. in Environmental Studies from LSC-60, Ramsaday College, Amta, Howrah under RBU CDOE and it is also decided in the meeting that, all activities of the existing students of M.A. in Environmental Studies under LSC- 60 should be cleared timely under the supervision of the Principal/coordinator of the Ramsaday College.

Agenda Item No. 8.

To consider a proposal received from the Principal of Bhattar College for closing of the LSC-09, Bhattar College, Dantan, Purba Medinipur under RBU CDOE.

Resolutions

The Committee considered the proposal received from the Principal of Bhattar College for closing of the LSC-09, Bhattar College, Dantan, Purba Medinipur under RBU CDOE and it is also decided in the meeting that, all activities of the existing students under LSC 09 should be cleared timely under the supervision of the Principal/coordinator of the Bhattar College.

Agenda Item No.9.

To consider a proposal received from the Vice Principal of Dr. Meghnad Saha College for closing of the LSC-12, Dr. Meghnad Saha College, Tilna, Itahar, Uttar Dinajpur under RBU CDOE.

Resolutions

The Committee considered the proposal received from the Vice Principal of Dr. Meghnad Saha College for closing of the LSC-12, Dr. Meghnad Saha College, Tilna, Itahar, Uttar Dinajpur

gmu

Signature

30-06-25
30/6/25

A. Ghosh
17/7/25

3.7.2025
3/7/2025



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under RBU CDOE, and it is also decided in the meeting that, all activities of the existing students under LSC 09 should be cleared timely under the supervision of the Principal/coordinator of the Bhattachar College.

Agenda Item No.10.

To consider a proposal to create Email id under University domain for each department under the RBU, CDOE.

Resolutions

The Committee considered the proposal and decided that Email id will be created under the University domain for each faculty member of each of the department of the RBU, CDOE under the supervision of Information Scientist of the RBU.

Agenda Item No.11.

To create a 'journal website' linked to the Website of RBU, CDOE for publication of interdisciplinary E-Journal published by the RBU, CDOE

Resolutions

The committee has decided that one 'journal website' will be made and it will be linked to the Website of RBU, CDOE for publication of interdisciplinary E-Journal, published by the RBU, CDOE and it is also decided that Information Scientist of the RBU will look after for processing of paper works for launching the 'journal website' timely.

Agenda Item No.12.

To take decision for making a body for Academic Audit under RBU, CDOE

Resolutions

The committee has formed a team for Academic Audit under RBU, CDOE. The members of the team are:

1. Dean of the Arts
2. Dean of the Fine Arts

Wm 53.7.2025

Rajyambh 31/7/2025

24/7/25 3/7/25

20/6/25 30/6/25



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3. Director, RBU, CDOE
4. Professor Subho Sankar Sarkar, Ex Vice- Chancellor of NSOU

Agenda Item No.13.

To take decision for pulping every year for the written and evaluated answer scripts of the previous year examinations, which are kept over a year in the strong room / godown under RBU, CDOE

Resolutions

The committee has decided that the pulping (as per University norms) for the written and evaluated answer scripts of the previous year conducted examinations, which are kept for one year after publication of results, in the strong room / godown under RBU, CDOE, should be made every year.

Agenda Item No.14.

To take decision for monthly extra remuneration of Dr. Kousik Bhattacharya, Assistant Registrar (Examination), who have taken charge of the Deputy Registrar under RBU, CDOE from 26.05.2023 to till date.

Resolutions

The committee has been recommended that, 20% of the basic of the consolidated original pay may be given to Dr. Kousik Bhattacharya, Assistant Registrar (Examination), as, Dr. Bhattacharya has taken charge of the Deputy Registrar under RBU, CDOE from 26.05.2023 to till date and it is to be placed in the Finance Committee of the University Positively for Necessary Approval.

Agenda Item No.15.

Miscellaneous

Table agenda i.

To take decision on the basis of an email received from Masuma Parvin bearing Roll no: 22/BNGS19/0124 for non-submission of Dissertation paper (Course 4.5) of the M.A. semester-IV Examination 2021, by the LSC-22, Ananda Chandra College of Commerce under RBU, CDOE at the Department of Examination for Evaluation in time.

[Signature] 3.7.2025

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Resolutions

It is decided in the meeting that, for the interest of the student, the project / Dissertation Report of course 4.5 of the student, may be evaluated after receiving of the hard copy of project Report from the LSC-22. It is also advice to the Examination Department to give letter to the concerned LSC that this type of mistake not to be happened in future.

Subhro Kamal Mukhopadhyay
Jastice Subhro Kamal Mukhopadhyay
(Retired), Hon'ble Vice Chancellor and
Chairperson of the CIQA

Ashis Kumar Das
30/6/25
Professor Ashis Kumar Das, Director
and Member Secretary, CIQA

The above recommendation of the CIQA under RBU, CDOE is placed before the Hon'ble Vice-Chancellor for his kind consideration please.

Subhro Kamal Mukhopadhyay
Jastice Subhro Kamal Mukhopadhyay
(Retired), Hon'ble Vice Chancellor and
Chairperson of the CIQA

Ashis Kumar Das
30/6/25
Professor Ashis Kumar Das, Director
and Member Secretary, CIQA

Subhro Kamal Mukhopadhyay
30/6/25

Subhro Kamal Mukhopadhyay
30/6/25

Subhro Kamal Mukhopadhyay
30.7.2025

Subhro Kamal Mukhopadhyay
30/7/2025